

RETURN TO:
POSTGRID INC.
700-350 BAY STREET
TORONTO ON M5H 2S6

1.378"

2.756"



Return Address

(2.756" × 1.378")

left: 0.063" top: 0.063"

1.378"

3.071"

Postage Indicia Zone

(3.071" × 1.378")

left: 5.570" top: 0"



2.598"

1.575"

Recipient Address

(2.598" × 1.575")

left: 5.8" top: 3.3"



JOHN SMITH
4B-123 MAPLE STREET
VANCOUVER BC V6B 2W2



Fold Line

5.5625" from bottom

Outside Top Panel

0.125" margin each side (no text zone)

5.5" (to trim)

Outside Bottom Panel



Bleed Area

0.0625" on all sides

Extend artwork to here



Trim Line

8.5" x 11"

Final mailer edge



Safe Zone

0.125" from trim edge

Keep all text inside



Fold Line

5.5625" from bottom

Inside Top Panel

0.125" margin each side (no text zone)

5.5" (to trim)

Important Notes:

- Document size: 8.625" × 11.125" (with bleed)
- Trim size: 8.5" × 11" (final mailer)
- Fold: 5.5625" from bottom (bi-fold)
- Keep text within safe zone

Inside Bottom Panel (folds in first)