

3.625"

Return Address

Top of address zone



Fold Line 1

Outside Top Panel (folds in last)

3.6875"

Address Stamp Zone

4.15" x 2.5", No artwork here



4.15"

Return Address



RETURN TO:
POSTGRID INC.
123 MAIN STREET
SAN FRANCISCO, CA 94105

2.5"

Recipient Address



JOHN SMITH
456 OAK AVENUE, APT 2B
NEW YORK, NY 10001

USPS Barcode Zone

4.75" x 0.625"



Fold Line 2

4.75"

Outside Middle Panel

3.6875"

Outside Bottom Panel



Bleed Area

0.125" on all sides



Trim Line

Final mailer edge



Safe Zone

0.125" from trim



Fold Line 1

Inside Top Panel



Fold Line 2

Inside Middle Panel

Important Notes:

- Document size: 8.75" x 11.25" (with bleed)
- Trim size: 8.5" x 11" (final mailer)
- Three panels: 3.625", 3.6875", 3.6875"
- Keep text within safe zone
- No address zone on inside

Inside Bottom Panel (folds in first)